

Clayton Bay Boat Club Inc.

TITLE:	POLICY 2 Boating Policy
RESPONSIBILITY:	Boating Sub-Committee
DATE CREATED:	September 2021
DATE LAST REVIEWED:	September 2022
NEXT REVISION DATE:	September 2024
DRAFTED BY:	Rob Jones & Ric Kies
APPROVAL:	CBBC Management Committee.

POLICY NO 2 BOATING POLICY

OUR VISION

Our vision is to provide a quality club, facilities and activities that attracts and involves members in the safe enjoyment of boating.

We will fulfill our vision by:-

Embracing and supporting the diverse boating interests of CBBC members through: -

- Offering comprehensive programs in racing, cruising and sail training
- Providing and maintaining a marina, waterfront and clubhouse facilities
- Interacting with industry bodies such as Australian Sailing and Yachting South Australia
- Providing a safe and motivating working environment for our volunteers
- Supporting the external community and the environment in a sustainable manner
- Encouraging youth and younger members to ensure CBBC sustainability.
- Actively encourage female participation in all forms of boating at CBBC.

The Boating Sub-Committee under the auspices of the Management Committee will plan and manage the boating activities at CBBC in a spirit that encourages member participation by fostering a welcoming, inclusive environment that accommodates a diverse range of skills, experience and types of vessels.

Membership of the Boating Sub-Committee shall include,

- The CBBC Vice Commodore (Chair) Ex officio other than tied votes.
- The Management Committee racing Member
- The Race Scorer
- Up to 6 ordinary members

The Boating Sub-Committee shall meet at least twice per year to plan the race program for the coming season and to monitor its execution during the season.

Other, ad hoc, meetings may be required to address specific issues and these will be called by the Vice Commodore.

The Boating Sub-Committee shall review and revise:-

- **This policy** on the review date shown on the cover page
- **The Sailing Instructions** that guide racing at Clayton Bay Boat Club
- **The Race Handicap System**
 - All racing at CBBC will operate on the foundation Handicap System based on the **GRYC Mixed Fleet Ratings. (GMFR)**
 - The **Red Top Regatta and Kingsley Picnic Race Weekend** will utilise a **Performance Based Handicap (PBH)** system in which the baseline for new competing boats will be the appropriate **GMFR**.
 - **The Rat Race Regatta** will utilise the **GRYC Mixed Fleet Ratings. (GMFR)**
- **The Race Scoring System**
 - The current version of the **sailwave** scoring software will be used to score races at the CBBC unless the Boating Sub-Committee advises a change.

The Boating Sub-Committee shall oversee: -

Opening Day Activities including...

- Sail past
- Tom Bentley Trophy

Annual Racing Program including...

- Red Top Series
- Rat Race Regatta
- Kingsley Picnic Race weekend
- Other non-specified racing events
- Handicap Systems
- Scoring Systems
- Prizes

Cruising Program including...

- Planning
- Cruise venues
- Frequency
- Advertising
- Safety Issues

Sail Training including...

- Race Officials
- New members
- Junior Members
- Female Members
- Power Boat Operators
- Safety Boat Crew

Boating Safety including...

- Adherence to appropriate Australian Sailing and CBBC Safety Policies and South Australian Boating Safety Regulations.
- Determination of on-water safety principles, practices and equipment.
- Appropriate reporting and record keeping.
 - Risk Assessment
 - CBBC Event Emergency Plan
 - Race Officer Report after each club race or regatta

Pirate Day (in conjunction with Activities Officer)

Opening Day of the Boating Season

Opening Day of the Boating Season is a formal event that signals the commencement of the contemporary program of boating activities organised by the CBBC.

It comprises:

- **Sail past and salute.**
 - This activity generally occurs within hail of the Clubrooms. The Committee barge positions itself in line with the CBBC flagstaff and members' boats process past the Committee Barge in an orderly spaced manner, under sail or motor, until they are adjacent to the Committee Barge. Here the skipper of the member vessel will hail, "Three Cheers for the Clayton Bay Boat Club! Hip Hooray! Hip Hooray! Hip Hooray!" The Committee and guests will respond, "Three Cheers for the (Boat Name)! Hip Hooray! Hip Hooray! Hip Hooray!" The member's boat will clear the area to allow the next salute to occur.
- **Opening Day Barbecue Lunch**
 - The Commodore may provide a welcome and greeting to guests with best wishes for the coming season.
- **Tom Bentley Trophy**
 - This novelty event occurs only on the Opening Day of the Season. The course is a simple triangle in the bay with a beating and reaching leg if conditions allow. The briefing is at 1400 and the start time is fixed at 1430 regardless of whether boats are ready or not. The race comprises two laps. Each lap completed by each competitor will be timed and recorded. The winner of the race is the competitor whose lap times have the smallest percentage difference between them.

Annual Racing Program

Racing at CBBC will comprise a series of regattas and novelty events. These include:-

- **Red Top Series.**
 - This is the regular monthly racing event of the CBBC and it takes place on the Saturday afternoon and Sunday morning of the barbecue weekend – determined by the first Sunday of the month.
 - The Red Top Long Series is held on Saturday over an 'out and back' course, usually of about 20km in length.
 - The Red Top Sprint Series is held on Sunday in an 'around the cans' course of up to 5km per lap of which the number of laps and length of the legs is determined in accordance with the current weather.
 - Briefing times for these races will be 1400hrs on Saturday and 1000 hours on Sunday.
 - Starting times will be at 1430 on Saturday and 1030 on Sunday.
- **Rat Race Regatta**
 - The Rat Race Regatta shall be run under the authority of **The Boating Sub-Committee** as delegated to the **Rat Race Director**.
 - Traditionally this race has been a major annual event and fundraiser for the CBBC. It features two courses and is held over two days during a weekend in March. Course One, for boats less than 5.8m in length proceeds upstream from Clayton Bay via Snug Cove, Dunn's Lagoon, Marshall's Bight around Rat Island and return downstream. Course Two for boats larger than 5.8m proceeds upstream from Clayton Bay in the Goolwa Channel passing to the north-east of Rat Island to a turning buoy located on the Clayton side of Stoney point. From there boats proceed to the south-east of Rat Island then return downstream. Depending on the conditions, a loop around Rat Island to the turning buoy may be inserted before the return, downstream leg. Depending on the weather, the courses described above (clockwise) may be reversed (anti-clockwise). The alternative course direction would then be used on the alternate day.
- **Kingsley Picnic Race Weekend**
 - The Rat Race Regatta shall be run under the authority of **The Boating Sub-Committee** as delegated to the destination landowner, **Mike South**.
 - A stern-chaser event beginning in Clayton Bay and proceeding upstream to a turning buoy to the north-east of Rat Island and then around a triangular course, until the completion of the allotted race

time. Boats will start in accordance with the handicap system in use at the CBBC. Boats with the lowest handicap will start first, through to boats with the highest handicap.

- **Dave Stanbridge Trophy**
 - This event, restricted to Farr 6 boats only, is a race within a race. The first Farr 6 to finish (fastest elapsed time) within the Red Top Sprint Series races is recorded and the Farr 6 with the most outright wins over the duration of the season is declared the winner of the Dave Stanbridge Trophy.
 - The winning skipper in each race is required to buy a bottle of club red-wine and share it with other Farr 6000 skippers and crew taking part in the race.

Race Management

- Races shall be run under the authority of **The Boating Sub-Committee** as delegated to the rostered **Race Officer**.
- Any person participating in any CBBC organised race must be registered with Australian Sailing or be issued with a CBBC Day Pass.
- **The Boating Sub-Committee** will develop and monitor the **General Sailing Instructions** and issue **Notices of Race** for all races conducted at CBBC.
- All racing at CBBC will be run under the provisions and regulations of the **General Sailing Instructions 2022** unless otherwise decided by **The Boating Sub-Committee**.
- The **Race Officer** will be the ultimate authority during the period between the Race Briefings and the conclusion of the race.
- The **Race Officer's** duties may be shared with an **Officer of the Day** and will include...
 - planning and delivering race briefings,
 - issuing safety warnings and weather information,
 - setting the course,
 - determining the starting time,
 - starting the race,
 - signalling any postponements, cancellations or course changes,
 - overseeing any on-water incidents,
 - directing safety & support boats,
 - controlling the finishing procedures,
 - ensuring the recording of elapsed times for all competing vessels.
 - determining whether there are any protests and set in train the appropriate processes for dealing with them.
 - passing the Elapsed Time Sheets and information regarding retirements, disqualifications or the outcomes of any protest to the **Race Scorer**.
 - completing the **Race Officer's Report** at the conclusion of the race.
- Onshore duties of the Race Officer may be delegated to a deputy known as the **Officer of the Day** whose duties may include:
 - planning and delivering race briefings,
 - issuing safety warnings and weather information,
 - setting the course,
 - determining the starting time,
 - acting as onshore emergency contact officer for the Race Officer
- The **Race Scorer** will, on receipt of the completed Elapsed Time Sheets from the **Race Officer...**
 - Enter the Elapsed Times into the Sailwave Program.
 - Enter such instructions that enable the accurate calculation of Provisional Corrected Times.
 - Check these Provisional results.
 - Pass a printed copy to the **Race Officer** who will then announce the Provisional Results to the membership.
 - Save a copy of the Sailwave results page into a designated file.
 - In the days following race, re-check the results and publish a set of Final Results on the CBBC Racing page of the website.

Communications:

- **The Boating Sub-Committee** may, from time to time, call a general meeting of racing members to communicate issues, ideas and innovations and/or to seek input and advice from the racing members.
- **A Racing Members' meeting** will follow normal meeting procedures including the development of an agenda, the taking of minutes, formal voting processes and adherence to the Code of Conduct.
- **Organise an Annual Presentation Ceremony** to conclude the Red Top Series and notify the membership of the date of this ceremony.

Cruising Program

- Cruising the waters adjacent to CBBC and other destinations, will be run under the authority of **The Boating Sub-Committee** as delegated to the Cruising Director.
- Safety equipment aligned to the South Australian Boating and Marine Safety regulations apply for the specific waters in which an official CBBC cruise is being held.

Sail Training

- Race Officials
 - Club-based mini-courses to support rostered Race Officers
 - Australian Sailing Webinars for formal Club Level RO qualifications.
- New members
 - Informal assistance provided by members
- Junior & Female Members
 - Informal assistance provided by members
- Power Boat Operators
 - Informal assistance provided by members
 - Australian Sailing Power Boat Operators Course
- Safety Boat Operators/Crew
 - Club-based mini-courses to support volunteer crew
 - Australian Sailing Safety Boat Operators Course

Power Boating

Not all members of CBBC own sailboats or even choose sailing as their hobby. Clayton Bay Boat Club has in it's title 'Boat' as opposed to 'Sailing' or Yacht' on purpose.

The origins of CBBC lie in power boating and several members own power boats as their primary or secondary vessel.

As sailing members age, some have chosen to make the shift to powered vessels and our program is always changing to accommodate this shift. For example, cruises to both local destinations as well as trailer-boating cruises to the Murray are increasingly accommodating of powered vessels.

Clarification is currently being sought as to the insurance implications for both Club organised cruises as well as ad hoc ones.

Safety

- With regard to sailing activities at CBBC the Boating Sub Committee will be guided at all times by the Australian Sailing Safety Policy no. COM.19.2021
- The Boating Sub-Committee will undertake Risk Assessments with regard to all proposed CBBC sponsored activities and document such assessments.
- Each Club Event will include, in addition to regular planning, a CBBC Event Emergency Plan document 2022 detailing all the safety measures in place both on and off the water.
- Racing at CBBC will also be guided by the CBBC Sailing Instructions (Currently 2021-22) that include specific safety measures and guidelines relevant to the event.
- All safety documentation will undergo an annual review.
- The Race Officer report, will be completed at the end of each CBBC race and filed, together with a course map, in order to,
 - provide evidence in the event of potential insurance claims.
 - advise the Boating Sub-Committee of issues during a race to assist future planning.

Pirate Day.

- **ISSUES TO BE FINALISED PRIOR TO EVENT IN JANUARY 2023**
 - Insurance
 - Working With Children Police Checks

Working with children check

People working or volunteering with children in South Australia must, by law, have a Working with Children Check.

A Working with Children Check is an assessment of whether a person poses an unacceptable risk to children. As part of the process, the Screening Unit will look at criminal history, child protection information and other information.

A valid [DHS/DCSI child-related employment check](#) will be recognised as a Working with Children Check until it expires. Then, you must [apply for a new Working with Children Check](#).

Some people who have applied for a working with children check are permitted to work with children while their application is being processed. This temporary measure has been introduced to minimise the impact of workforce shortages caused by the COVID-19 pandemic. For information see '[work on application](#)' provision.

- Risk Assessment
- Events Emergency Plan
- Planned Activities